



Armed Security Officer

As L.A.'s premier performing arts destination, The Music Center convenes artists, communities and ideas with the goal of deepening the cultural lives of every resident in Los Angeles County. The \$70 million non-profit performing arts organization has three divisions: TMC Arts, TMC Ops and TMC Business Services. TMC Arts, The Music Center's programming engine, provides year-round programming inside The Music Center's four theatres—Walt Disney Concert Hall, Dorothy Chandler Pavilion, Ahmanson Theatre and Mark Taper Forum. Year-round programming is also provided on Jerry Moss Plaza; outside at Grand Park, a 12-acre adjacent green space; in schools and neighborhoods all over Los Angeles County, and on a digital platform called *The Music Center Offstage*. TMC Arts showcases world-class dance with *Glorya Kaufman Presents Dance at The Music Center*; and offers free and low-cost public concerts, K–12 arts learning programs, workshops, performances, interactive experiences and special events. TMC Ops, on behalf of the County of Los Angeles, manages the theatres, plaza and Grand Park, which comprises \$2 billion in county assets. TMC Business Services includes Advancement, People and Culture, Finance, IT, and Marketing and Communications. The Music Center is also home to four renowned resident companies—Center Theatre Group, Los Angeles Master Chorale, LA Opera and LA Phil.

Position Summary

The Music Center seeks proactive, diplomatic and high integrity professionals to support The Music Center's Security Department. Armed Security Officers are tasked with providing patron, visitor, employee and asset protection services for all venues, theaters, parking structures and premises within The Music Center.

Key Responsibilities

- Display tact, courtesy and diplomacy while interacting with and assisting visitors, patrons and employees
- Enforce stated policies and procedures that affect the integrity, safety, and security of The Music Center
- Properly identify employees, visitors, vendors and contractors entering any building within The Music Center
- Be alert, actively observant and prepared to respond to crises and events of an unpredictable and evolving nature
- Report fires, safety hazards, injuries, emergencies, persons of interests, security violations and suspicious objects
- Complete operational reports, logs and other written documentation daily as assigned
- Conduct traffic control duties during special and emergent events
- Address parking, directional and speed limit violations in the parking structure
- Maintain, account, and follow procedures for authorized equipment, munitions, weapons and/or uniform items
- Adhere to uniform, dress and personal appearance requirements at all times
- Other duties as assigned

Qualifications:

- 21 years of age
- High School Diploma, GED, or completion of 2 years of college
- Eligible to qualify for a California Guard Card
- Eligible to qualify for a BSIS Firearm permit
- Eligible to qualify for a California Baton permit
- Ability to qualify for 1st Aid & CPR certifications
- Prefer 1-2 years previous security, public safety and/or customer service experience, or equivalent as determined by The Music Center
- Ability to work nights, weekends and holidays
- Ability to work day shift, swing shift, or overnight shift

Vaccination Policy

The Music Center requires its employees to be fully vaccinated against COVID-19, subject to certain exemptions as required by law. New hires working at The Music Center must be fully vaccinated no later than 60 days after hire and until fully vaccinated, will be required to submit to weekly proof of negative laboratory COVID-19 testing and submit to additional masking and social distancing requirements. Please contact The Music Center's People & Culture Department for a copy of the vaccination policy.

Work Schedule

The standard work schedule is 40 hours per week onsite.

Trainings and Certifications

All on-the-job and required training, including State certification fees, are paid for by The Music Center.

Sign On Bonus

\$1,000 sign on bonus paid after successful completion of the probationary period.

Compensation

\$23.00 - \$26.25 per hour, commensurate with experience. This is a full-time, non-exempt hourly position. Compensation package includes, medical, dental, vision, welfare benefits, paid sick and vacation time, and 401(k) plan with employer contribution.

Please submit a resume with application. Incomplete submissions will not be considered.

Click [here](#) to apply.

EQUAL OPPORTUNITY EMPLOYER